University of Arkansas Form for Lost/Unobtainable Travel Card Receipt

RECEIPT/DOCUMENT NUMBER (Displayed on EIC): TRAVEL AUTHORIZATION NUMBER: DATE OF PURCHASE: MERCHANT NAME: CARDHOLDER NAME: DESCRIPTION OF PURCHASE:			
		TOTAL PURCHASE AMOUNT:	
		RECEIPT WAS (CHECK ONE)LOSTNOT OBTAINABLE Please provide brief explanation of why receipt was not obtainable:	
		I,	, the undersigned do certify that the above
		purchase was made for University of Arka	insas travel.
CARDHOLDER SIGNATURE			
DATE			
DEPARTMENT HEAD SIGNATURE			
DATE			