

ANNUAL GRADUATE STUDENT ACADEMIC REVIEW
Due dates are determined by the department.
Completed evaluations must be submitted to the Graduate School
by June 30th of each year.

PLEASE NOTE: A review is **NOT** necessary if: a. the student graduated. b. the student never enrolled after acceptance into your program. c. the student was never officially admitted to your program.

1. Student's Name: _____
2. Student's Personal Identification Number: _____
3. Student's degree program: _____
4. Semester and year student entered degree program: _____

5. This student (check one):

_____ is making satisfactory progress toward the degree.

_____ is not making satisfactory progress toward the degree.

Please attach a statement describing the requirements for satisfactory progress that are not being met by this student. Explain how satisfactory progress toward the degree can be regained.

_____ has withdrawn from the program.

_____ has been dismissed from the program because of unsatisfactory progress toward the degree. Please attach a statement explaining why the student was dismissed and a copy of your letter to the student.

6. The results of the review were communicated to the student:

a) by face-to-face interview on _____ (date)

_____ (signature of student)

b) by the following procedure because the face-to-face interview was not possible or practical (**include dates of notification**): _____

7. This form accurately summarizes the annual graduate student academic review for this student for _____ (Academic Year)

Signature of Review Coordinator

Name of Review Coordinator

Signature of Department Head/Chair

Date

FOR GRADUATE SCHOOL USE ONLY:

Review received (signature of dean): _____

Revised: 09/05/2007